



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, October 17, 2019 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	November 21, 2019

MEMBERS PRESENT

Charles Adams, Jr., Professional Member, Chair
Kelly Katz, Professional Member, Vice-Chair
Robert Wijkowski, Professional Member
Deborah Cottrell, Public Member

MEMBERS ABSENT

James Bielicki, Jr., Professional Member
Carla Cassell-Carter, Public Member, Secretary

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Adams called the meeting to order at 8:32 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Katz, seconded by Mr. Wijkowski, to approve the minutes from the September 19, 2019 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on Drone Usage for Surveying

There was no discussion on this subject this month.

The Board will continue this ongoing discussion at future meetings.

Discussion on Plan Certification

There was no discussion on this subject this month.

The Board will continue this ongoing discussion at future meetings.

NEW BUSINESS

Ratify Certificate of Authorization Applications

A motion was made by Mr. Katz, seconded by Mr. Wijkowski, to approve the ratified certificate of authorization applications of AECOM Technical Services, Inc., with Andrew Putnam as the Professional In Charge and Brandywine Land Surveying, LLC., with Ryan Phifer as the Professional in Charge. The motion was unanimously carried.

Draft Correspondence to D.A.P.E. Regarding Interpretation of Del. Code § 2707(a)

The Board began drafting correspondence to D.A.P.E. regarding the interpretation of Del. Code § 2707(a) and will continue with amendments and finalizing the letter at the November meeting.

Review Reciprocity Applications

After review, a motion was made by Mr. Katz, seconded by Mr. Wijkowski, to approve Christopher Schuler for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be November 21, 2019 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Wijkowski, seconded by Mr. Katz, to adjourn the meeting at 8:58 a.m. The motion was unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II